**Gressenhall Parish Council**

**I hereby give you notice that an Ordinary Meeting** of the above named Parish council will be held at The Reading Room on Monday 5th August 2019 at 8:00pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

AGENDA

1. To receive apologies for absence.

2. To receive declarations of interest in items of the agenda and any requests for dispensation.

3. To approve and sign the minutes of the meeting held on Monday 1st July 2019.

4. To report progress on items not on the agenda from the last meeting (information only).

5. Open forum for Public Participation: an opportunity to hear from members of the public.

6. Reporting of any Highways Matters including Pot holes and update on Gateway

7. To consider making an application for Parish Partnership funding

8. Update on Affordable Housing scheme

9. Update on the Gressenhall Community Car Scheme

10. Update on the WWI Memorial

11. Update on The Swan Community Group

12. Update on Clerk’s CiLCA Training

13. Update on the Register of parish land with the Land Registry

14. Update on Community Litter Pick

15 Parish Council vacancy – Co-option

16. Update on Norfolk Non-Native Species to remove Himalayan Balsam

17. To discuss The Drift pathway

18. To discuss the fence around the play area

19. Report from District Councillor

20. Report from County Councillor

21. To formally appoint Parish Council Policies:

 a. Equality and Diversity Policy

22. To consider Parish Council Policies:

 a. Community Car Scheme Risk Assessment

23. To discuss planning matters

 a. Norfolk Boreas Offshore Windfarm Order – Notice of accepted application

24. Financial Matters

 a. To approve payments for July: Clerk salary and expenses - £242.20, HMR&C - £56.00, Gressenhall Community Car Scheme - £tbc, Gressenhall Community Car Scheme (Breckland) - £tbc, Reading Room - £40.00, Breckland Council (uncontested election) - £75.00.

25. Reports from councillors (for information only)

26. Correspondence (for information only)

27. To confirm the date of the Ordinary Meeting of the Parish Council scheduled for Monday 2nd September at 8:00pm in the Reading Room

**Signed: Leanne Jarrett Dated: 31st July 2019**

Parish Clerk: Mrs. L Jarrett, 2 Back Lane, Beeston, PE32 2NN Tel: 01328 701007 Email: gressenhallpc@gmail.com