

**MINUTES OF THE GRESSENHALL COUNCIL MEETING HELD ON MONDAY 2<sup>ND</sup> SEPTEMBER 2019**  
**AT 8:00PM AT THE READING ROOM, GRESSENHALL**

9480 Present: Councillor Beazley Councillor Saunders  
 Councillor Reader Councillor Crisp  
 Councillor Harris District Councillor Duffield  
 District Councillor Atterwill

8 members of the public

9481 Accepted apologies for absence – Councillor Melton, Councillor Bunning and County Councillor Kiddle-Morris

9482 Declarations of interest – None

9483 Minutes 5<sup>th</sup> August 2019 - The minutes of the meeting held on Monday 5<sup>th</sup> August 2019 were confirmed as a correct record. Councillor Reader proposed that the minutes be signed. This was seconded by Councillor Saunders and all councillors present agreed.

9484 Progress on items not on the agenda from the last meeting – None.

The meeting was opened to the public for their comments at 8:02pm.

9485 A resident enquired whether any more information had been received regarding the High House Farm application. Breckland Council had commented requesting a noise survey. The plans show an access at the front and rear. The resident enquired whether part of the front access could be tarmacked to reduce noise. The Chairman advised the resident to make that comment on the Portal.

That being all the parish council meeting resumed at 8:05pm.

**Matters Arising from the Minutes**

9486 Reporting of Highway Matters – Councillor Kiddle-Morris was enquiring regarding the lack of verge and hedge cutting Rushmeadow Drive following an email from a concerned resident. Clerk to copy in Councillor Kiddle-Morris to the response to the resident.

9487 Update on Affordable Housing Scheme – Hastoe will be arranging meetings with site owners within the next 2-3 weeks.

9488 Community Car Scheme Update – It has been a quiet month with 681 miles covered with only 5 drivers. A new driver has made contact following reading the need for drivers in last months' minutes. Expenses are slightly higher this month due to purchasing printer ink cartridges.

9489 Update on WWI Memorial – The bench will be ready. It was agreed to hold a 10-minute service on Remembrance Sunday (10<sup>th</sup> November) at 10:15am to dedicate the bench. A list of formal invites needs to be arranged by speaking to Bridget Yates. It was agreed that the Tommy silhouette would be sited on The Green for the service and then taken to the porch ready for the Church service. Clerk to put an advert in the News and Views.

9490 Update on The Swan Community Group – There was a good turnout for the Summer Soiree with great enthusiasm. There is a meeting tomorrow. A quiz night is being held at the Social Club on Friday 18<sup>th</sup> October.

9491 Update on Clerk's CiLCA Training – The clerk has completed and passed the CiLCA training.

9492 GPoC/LCAS – Information was given to councillors regarding adopting the General Power of Competence and The Local Council Award Scheme. This will be discussed at the next meeting. Councillor Atterwell explained to councillors ways in which the General Power of Competence could benefit the council.

9493 Update on Registry of parish land – Councillor Beazley met with a solicitor last week, so things are moving on. The Charity Trustees need to formally instruct Inspire to act on their behalf.

- 9494 Update on Community Litter Pick – The Chairman thanked the volunteers who attended the litter pick in August. Another pick has been arranged for Saturday 9th November starting at 1pm with refreshments available in Reading Room after the event. Concerns were raised at four cardboard boxes filled with some sort of metal near Victoria Place, Old Brigg. Clerk to report to Breckland. Pickers are required for the Sparrow Green/Bushy Common area. Formal thanks were given to Helen and the pickers. A request was made that the parish council purchases a banner to advertise organised picks on The Green. All councillors agreed.
- 9495 Update on Non-Native Species – There is no funding available next year at the moment. A contact has been given if the parish council would like to pay for someone to visit next year. It was agreed to put a note in the diary next April to assess what action is needed next year.
- 9496 To discuss the fence around the play area – Councillor Saunders quoted £700 to install deer net at the allotments. Councillors raised concerns that Councillor Saunders was carrying out a lot of parish work for no payment and that he should be reimbursed.
- 9497 To discuss Allotment Beekeeping – No councillors had any objection to bees being kept at the allotment. It was agreed to write to all allotment holders and, as long as there were no objections, bees could be kept as long as a notice was put on the allotment.
- 9498 Update on play area fence/gates – The gates are awaiting magnets and padlock which have been ordered. It was agreed to have a combination lock rather than a key lock.
- 9499 Annual review of allotment rent – All councillors agreed to increase the rent to £10 per annum.
- 9500 Report from District Councillor Atterwill – August is a quiet month and Breckland. There are three planning meetings booked for September. There is still no five-year housing supply figure yet with the last calculation made in March 2018. Local Plan news should arrive in early September. If the parish council has any objections to a planning application, the clerk should copy both District Councillors in with the comments and one of them will complete the form to bring the application before the panel.
- 9501 Report from District Councillor Duffield – There has been a hold up on the Local Development Framework. Councillor Duffield informed the meeting that no minutes are required for a panel meeting, only committee meetings. The drain at Dunfer Hill still floods and the hedges at Dillington have not been trimmed and are now very dangerous. Clerk to discuss with Councillor Kiddle-Morris.
- 9502 Report from County Councillor – No report.
- 9503 To formally appoint Parish Council Policies – Community Car Risk Assessment was agreed and adopted by all Councillors present.
- 9504 To consider Parish Council Policies – Publication Scheme and Awards Policy were circulated to all councillors.
- 9505 To discuss planning matters –
- 52 Bittering Street – demolish existing car port, erect single storey extension to rear. Conversion and extension to garage with pitch roof over. All councillors agreed that they had no objections to this application.
  - 19 Park Road – Proposed two storey rear extension – All councillors agreed that they had no objections to this application, assuming that the overlooking window of the en-suite would be frosted glass.
- 9506 Approve August's payments - Clerk salary and expenses - £276.72, HMR&C - £56.00, Gressenhall Community Car Scheme - £95.95, Gressenhall Community Car Scheme (Breckland) - £102.54, Mr R Beazley - £40.75, T H Scott & Son - £172.80.
- 9507 Councillor Reader proposed payment of the above. This was seconded by Councillor Harris and all councillors present agreed.
- 9508 Reports from Councillors:
- Trees require attention at the bottom of The Drift as deadwood is falling on the footpath.

- A resident asked the process to fill in the ditch in front of her house. Councillor Saunders will discuss with Councillor Kiddle-Morris.
- Concerns were raised to a tree along Rougholme Close near the social club. Clerk to contact Flagship.

9509 Correspondence to be circulated to councillors (for information only):

- Email from Great Dunham Primary re Governor vacancy
- Lincoln newsletter
- N&N Hospital charity letter
- Interprint letter re printing services
- Barclays letter re online payments
- Budget monitoring

In the absence of any further business, the meeting closed at 9:05pm. The next meeting of Gressenhall Parish Council will be held on Monday 7<sup>th</sup> October 2019 at 8:00pm.

Signed: Councillor Melton

Date: 7<sup>th</sup> October 2019