

# Gressenhall Parish Council

**I hereby give you notice that an Ordinary Meeting** of the above-named Parish council will be held in the Reading Room on Monday 7<sup>th</sup> February at 7:00pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

## AGENDA

1. To receive apologies for absence.
2. To receive declarations of interest on items of the agenda and any requests for dispensation.
3. To approve and sign the minutes of the meeting held on Monday 6<sup>th</sup> December.
4. To report progress on items not on the agenda from the last meeting (information only).
  
5. Open forum for Public Participation: an opportunity to hear from members of the public.
  
6. Update on the COVID-19 situation
7. Reporting of any Highways Matters including:
  - Pot holes, Breckland Grounds Maintenance Plan
8. Update on Affordable Housing scheme
9. Update on the Gressenhall Community Car Scheme
10. Update on The Swan Community Group
11. Update of the Parish Partnership Funding for 2020/21
12. Update of the Parish Partnership Funding for 2021/22
13. To provide an update on internet banking
14. To update on obtaining views of younger residents
15. Update on Doctors consultation
16. To discuss the Norfolk Pond Project
17. To discuss Breckland's Mental Health and Wellbeing training
18. To discuss the County Councillors Free Tree Scheme
19. To arrange Himalayan Balsam control work
20. Grant application from St Mary's Church
21. To discuss the work list for Norfolk Woods and Hedges
22. To discuss maintenance required at the Surveyors Pit
  
23. To discuss planning matters
  - Threeways Bungalow, Old Bridge – Erection of steel framed building for storage
  - Union House, Norfolk Rural Life Museum - Accessibility works to provide external accessibility ramps and footpaths, widening of internal doorways to allow wider doors and provision of gender neutral accessibility toilet facilities
  
24. Report from District Councillors
25. Report from County Councillor
  
26. **Financial Matters**  
To approve payments for February: Clerk salary and expenses - £295.70, HMR&C - £72.00, Gressenhall Community Car Scheme - £tbc, Gressenhall Community Car Scheme (Breckland) - £tbc, Gressenhall Relief Charity - £1.00, Reading Room - £12.00, Information Commissioners - £35.00 (direct debit)
  
28. Reports from councillors (for information only)
29. Correspondence (for information only)
  - Complaint re road and path at Rougholme Close (via Councillor Atterwill)
  
30. To confirm the date of the next Ordinary Meeting of the Parish Council scheduled for Monday 7<sup>th</sup> March 2022 at 7:00pm.

**Signed:** *Leanne Jarrett*

**Dated:** 2<sup>nd</sup> February 2022

Parish Clerk: Mrs. L Jarrett, 2 Back Lane, Beeston, PE32 2NN Tel: 01328 701007 Email: [gressenhallpc@gmail.com](mailto:gressenhallpc@gmail.com)