

**MINUTES OF THE GRESSENHALL PARISH COUNCIL MEETING HELD ON MONDAY 4<sup>TH</sup> APRIL 2022  
AT 7:00PM IN THE READING ROOM**

10316 Present: Councillor Melton Councillor Bunning  
Councillor Reader Councillor Harris  
District Councillor Atterwill County Councillor Kiddle-Morris

6 members of the public.

10317 Accepted Apologies: Councillors Beazley, Keidan, Crisp and District Councillor Duffield

10318 Declarations of interest – All councillors (except Councillor Bunning) declared an interest in The Swan Public House. Councillor Harris re Notice of Deposit under s.31(6) of the Highways Act, Councillor Melton re Notification under the Electronic Communications Code Regulations 2003 to Utilise Permitted Development Rights. Councillor Reader re football rebound area.

10319 To approve and sign minutes of the meeting held 7<sup>th</sup> March 2022 – The minutes of the meeting held on Monday 7<sup>th</sup> March 2022 were confirmed as a correct record and signed by the vice-chairman.

10320 Progress on items not on the agenda from previous meetings – None.

The meeting was opened to the public for their comments at 7:05pm.

10321 A resident enquired who maintains the village pond and who collects litter in the village as there was a lot of litter near Old Brigg. The vice-chairman responded that the parish council maintains the village pond as and when required. A local litter pick is regularly arranged and there is a resident who religiously collects litter whilst walking which is very much appreciated. Clerk will enquire when the next village litter pick is likely to be.

That being all the parish council meeting resumed at 7:10pm.

**Matters Arising from the Minutes**

10322 Update on COVID-19 – Living with COVID seems to be the way forward. A sensible approach is to stay home for 7 days if positive. The vice-chairman stressed the importance of looking after each other.

10323 Reporting of Highway Matters – Pot holes were reported on The Green. They should still be covered under a three-year warranty. Clerk to contact the contractor. Pot holes were also reported near Park Farm Cottages, clerk to report. A quote was received from TTSR for the cutting of grass and verges. The final accounts will be circulated later in the week so a better financial position will be ready to discuss further at the next meeting.

10324 Update on Affordable Housing Scheme – Nothing significant to report. It is hoped a consultation can take place soon.

10325 Community Car Scheme Update – It has been a busy month with 108 miles covered. Bookings for boosters are being taken. The Coordinator has concerns regarding to the price of fuel as the funding on covers 45p per mile. This will be monitored. The vice-chairman reminded the coordinator that the parish council are here if support is needed and thanked the drivers for their continued commitment.

10326 Update on The Swan Community Group and to discuss the grant request received – The grant application was circulated to all councillors prior to the meeting. It was considered that there were a number of items which would benefit the wider village. On receipt of the final accounts, it was agreed to email the clerk desired items which can be discussed and agreed at the next meeting.

- 10326 Update of the Parish Partnership Funding for 2020/21 – Councillor Kiddle-Morris is arranging to visit the site with the Highways engineer. It was agreed to paint the part of the hedge which will require removing. Clerk to let the landowner know.
- 10327 Update of the Parish Partnership Funding for 2021/22 – An extension has been granted by Highways for the installation of the new posts around The Green.
- 10328 To provide an update on internet banking – Awaiting documents to apply for internet banking.
- 10329 To update on obtaining views of younger residents – No response has been received from the article in the News and Views.
- 10330 Update on doctors' consultation – A letter has been received from Department of Health and Social Care following Councillor Keidan's letter to George Freeman regarding ambulance and A&E waiting times. The response was circulated to all councillors. Councillor Harris attended the recent Patient Participation Group meeting and circulated the presentation to all councillors. The layout of the NHS was explained and the knock-on effect of full wards and A&E departments which delays ambulances being able to deliver patients which delays further emergency calls. The Holiday Inn has been contracted to try and make space. Due to the high demand and recent pandemic, there is a change to the way medical appointments are offered. It is not always possible to receive a face-to-face appointment although telephone and video call appointments are being offered.
- 10331 To discuss the County Councillors Free Tree Scheme – There are no trees available. More should be available in October. It was agreed to add to the August agenda.
- 10332 To discuss the work list for Norfolk Woods and Hedges – Councillor Melton to catch up with Norfolk Woods and Hedges re outstanding items.
- 10333 To discuss defibrillator training – Clerk is chasing a date so that it can be advertised in the next News and Views. A resident enquired about a sign for the defibrillator. Clerk to arrange as soon as possible. It was also proposed to put a map in the News and Views highlighting where defibrillators are held in the village. Manor Farm now has one which the public are welcome to use. Details to be put in the News and Views.
- 10334 To discuss the Platinum Jubilee celebrations – The choir will be signing on The Green at 9:30pm on Thursday 2<sup>nd</sup> June followed by the lighting of the beacon at 9:45pm. The fete will be held on Saturday 4<sup>th</sup> June with live music in the evening. Clerk to inform the grass cutting of dates.
- 10335 To discuss the upgrading of the social club car park – Councillor Crips is awaiting a quote. To be discussed at the next meeting.
- 10336 To discuss quotes and funding opportunities for goal/rebound area on the playing field – No response has been received from the advert in News and Views. A quote for the rebound area and surfacing was received. This will be discussed at the next meeting.
- 10337 To discuss the annual play inspection report – There were a few items which require attention, mainly surfacing. It was agreed for a group to meet at the playing field and discuss before the next meeting.
- 10338 To discuss the village speed limits and SAM2 data – The data was circulated to all councillors. Overall, the majority of vehicles are below the 30mph limit with the odd couple of speeding vehicles. A discussion took place with moving the sign to different areas. This will need to be agreed with Highways, clerk to contact.

10339 To confirm the date of the Annual Council Meeting and Annual Parish Meeting – The date of the meeting will be Tuesday 3<sup>rd</sup> May. Clerk to put in News and Views due to the change of day. Clerk to write to local organisations requesting a report.

To discuss planning applications –.

10340 Threeways Bungalow – Amended erection of steel framed building for storage – All councillors in attendance expressed concerns with the location of the building and with the height as there were no height dimensions on the plan. Clerk to report to planning.

10341 The Cottage, Old Bridge – Demolition of existing substandard single storey extension to rear and erection of single storey replacement extension – All councillors in attendance had no objections to this application.

10342 6 Bilney Road, Proposed cart shed – Councillor Harris will take a look at the site. All other councillors in attendance had no objections. Clerk to wait to hear from Councillor Harris before submitting comments.

10343 Report from District Councillor Atterwill – Councillors Atterwill will take the concerns over fuel costs for the community car scheme and contact officers to see if any additional funding is available. An Early Intervention Fund is available to help struggling households, meeting the criteria, with the cost of living support. Anyone over 18 meeting the criteria could receive £300. Councillors Atterwill or Duffield would need to write their support. Details will be passed on to the clerk. A new food bus scheme will visit targeted locations (Litcham, North Elmham and Swanton Morley) with food donated from supermarkets and charities. Breckland are calling for sites to be put forward for development to be included in the local plan. The consultation opened today for 6 weeks. Clerk to email a map of Gressenhall to councillors. Councillors to send details of any areas of land to the clerk ready to discuss at the next meeting. An email should have been sent from Breckland on Friday although the clerk has not received this. Councillor Atterwill to check and forward email to clerk.

10344 To approve March payments - Clerk salary and expenses - £295.70, HMR&C - £72.00, Gressenhall Community Car Scheme PC - £97.90, Gressenhall Community Car Scheme BC - £101.00, NALC - £216.56.

10345 Councillor Reader proposed payment of the above. This was seconded by Councillor Harris and all councillors present agreed.

10346 Reports from councillors – The clerk was asked to report broken highway signs including 30mph sign near the museum, national speed limit sign at Bilney Road and the give way sign at Hoe Road.

10347 Correspondence – Three emails were received during the month regarding a bonfire. Councillor Melton visited the resident firstly to welcome them to the village and then discussing the bonfire which their contractors had started.

In the absence of any further business, the meeting closed at 8:30pm. The Annual Parish meeting will be held on Tuesday 3<sup>rd</sup> May 2022@ 7:00pm. This will be followed by the Annual Parish Council meeting.

Signed:

Date: