

Bank reconciliation

Name of smaller authority: **Gressenhall Parish Council**

County area (local councils and parish meetings only: Norfolk

Financial year ending 31 March 2022

Prepared by Leanne Jarrett, Parish Clerk (Name and role)

Date 8th April 2022

Balance per bank statements as at 31 March 2022: £17,157.56

Petty cash float (if applicable)

Less: any un-presented cheques at 31 March 2021 £12.00

Add: any un-banked cash at 31 March 2021 £23.00

Net balances as at 31 March 2022 (Box 8)	£17,169	
<i>The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:</i>		
CASH BOOK:		
Opening Balance 1 April 2021 (Prior year Box 8)	£13,049	
Add: Receipts in the year	£14,177	
Less: Payments in the year	-£10,057	
Closing balance per cash book [receipts and payments book] as at 31 March 2022 (must equal net balances above – Box 8)	£17,169	

(See [example](#) for guidance if required)