

**MINUTES OF THE GRESSENHALL PARISH COUNCIL MEETING HELD ON TUESDAY 7TH JUNE 2022
AT 7:00PM IN THE READING ROOM**

10383 Present: Councillor Beazley Councillor Bunning
 Councillor Melton Councillor Reader
 Councillor Keidan Councillor Crisp
 District Councillor Atterwill District Councillor Duffield

9 members of the public.

10384 Accepted Apologies: Councillor Harris, County Councillor Kiddle-Morris

10385 Declarations of interest – All councillors (except Councillor Bunning) declared an interest in The Swan Public House.

10386 To approve and sign minutes of the meeting held 3rd May 2022 – The minutes of the meeting held on Tuesday 3rd May 2022 were confirmed as a correct record and signed by the chairman.

10387 Progress on items not on the agenda from previous meetings – None

The meeting was opened to the public for their comments at 7:02pm.

10388 A resident raised concerns about parking for the fete and thought this may need more consideration next year. The roads were very busy with parked cars. Comments will be passed on to the fete committee.

10389 A resident thanked the parish council for the installation of the second part of the gateway on Litcham Road.

10390 A resident said how lovely The Green looks but there are some verges to the south of The Green and the pond which are not looking so good. The resident suggested recruiting a volunteer group to maintain these areas. It was agreed that councillors would meet on The Green with the residents to see what maintenance work is required.

That being all the parish council meeting resumed at 7:10pm.

Matters Arising from the Minutes

10391 Reporting of Highway Matters – The village verge cutting appears to be non-existent and residents have taken it upon themselves to cut some areas. Pot holes were reported on Longham Lane, clerk to report. Clerk to contact Councillor Kiddle-Morris with regards to the verge cutting, pot hole in layby of Dereham Road, flooding near Panhard Close and the 30mph speed sign on Dereham Road. Clerk to contact J S Asphalt re pot holes on The Green.

10392 Update on Affordable Housing Scheme – Nothing to report.

10393 Community Car Scheme Update – The car scheme stall at the fete, donations and bowls game raised £732.10 in total. Thanks were given to everyone who helped or supported on the day. A total of 603 miles were travelled this month. The Chairman thanked Ann and her drivers for their success at the fete.

10394 Update on The Swan Community Group and to discuss the grant request received – Due to the time constraints, the funding timescales did not coincide with the opening of the pub. An email has been sent with a revised list of items which will be circulated to councillors for discussion at the next meeting.

- 10395 Update of the Parish Partnership Funding for 2020/21 – The second half of the gateway has now been installed. Remove from agenda.
- 10396 Update of the Parish Partnership Funding for 2021/22 – The new posts have been installed around The Green, with old posts being removed. More posts have been installed near the shop and Reading Room to prevent parking on the grass. It was decided that all posts on the southern green should be removed as they now look unsightly but most of these posts do not need replacing. However, if residents are concerned in specific locations they should contact the parish council.
- 10397 To provide an update on internet banking – Clerk to resend information to cheque signatories to contact Barclays.
- 10398 Update on the work list for Norfolk Woods and Hedges - Clerk to update the list and resend to councillors before meetings.
- 10399 Review of the Jubilee celebrations – Huge thanks to be sent to the Fete Committee for the work put into the jubilee celebrations. There was a large crowd to both events. The final figures raised are not yet ready.
- 10400 To discuss upgrading the social club carpark – A verbal quote of £1,800 has been received. A discussion took place regarding payment of the stone, either the parish council buys the stone or a councillor pays and is reimbursed. All councillors agreed to proceed with which option Councillor Crisp can organise.
- 10401 To confirm meeting date to discuss quotes and funding opportunities for goal/rebound area on the playing field – A meeting has been arranged for 6pm on Tuesday 21st June at the playing field. Residents who have sent in ideas have been invited and a note was advertised in the News and Views for other villagers to attend.
- 10402 To discuss the annual play inspection report – Awaiting quote for resurfacing.
- 10403 To discuss Woodland Trust free trees for communities – Councillors will look at areas on the playing field during the meeting on 21st. It was agreed to discuss with Norfolk Woods and Hedges which trees would be suitable. It was also agreed for clerk to contact the Church wardens to see if they are interested in any trees and offer out to the community. One tree on The Green was noted as being in a vulnerable state. Councillor Crisp to pass this on. A suggestion was made to plant a Jubilee tree on The Green.
- 10404 To discuss the Defibrillator training and V.E.T.S – 11 residents attended the recent defibrillator training. Community Heatbeat offer a service were 10 residents in the area register their phone numbers to be on call if a resident is in need of the defibrillator. Clerk to add the details in the News and Views box.
- 10405 Update on the Clerk's annual appraisal - The clerk's annual appraisal and salary review took place last month.
- 10406 Update on Elmham Surgery – Councillors Keidan and Harris met with the Practice Manager this month to discuss points raised at the PPG meeting. Improvements have been made to the telephone system and increasing face to face and bookable appointments are being made available. Future email access is being planned. The surgery emphasised they are not introducing things which they cannot deliver. Fifteen minutes appointments are being offered to be able to deliver a quality of service. It was suggested to invite residents to give their positive or negative feedback to the parish council by advertising in the News and Views.

10407 To confirm date of the Balsam Bash at the playing field – Residents are invited to join the Balsam Bash at the playing field from 10am on Friday 17th June. Volunteers will need to wear long sleeves, gloves and bring water and sun hat/cream.

10408 To discuss the park bench at entrance to Dodson Close – Quotes for new benches were circulated. It was agreed for the clerk to order a recycled plastic bench from Glasdon costing £531.81, delivery to NGF Play.

To discuss planning applications –.

10409 The Cottage, Old Bridge - Demolition of existing substandard single storey extension to rear, and erection of single storey replacement. No objections were raised to this application.

10410 Following representations made by Gressenhall Parish council to the Local Green spaces review arising out of our May meeting, we have resolved to amend that representation by submitting only the Village Green and Playing field as we consider the existing protection to the Bowls green to be entirely adequate

10411 Report from District Councillor Atterwill – Councillor Atterwill had previously received tree packs and, from experience, suggested starting a tree nursery rather than planting out straight away.

10412 Report from District Councillor Duffield – Councillor Duffield confirmed that the affordable housing scheme is moving forward with surveyors being instructed. It was also reported that the hedge near Dodson Drive and Eels Foot is overgrown and encroaching the footpath.

10413 To approve May payments - Clerk salary and expenses - £358.40, HMR&C - £82.20, Gressenhall Community Car Scheme PC - £71.37, Gressenhall Community Car Scheme BC - £75.38, NPFA - £20.00, Norfolk Woods and Hedges - £438.00, The Community Heartbeat Trust – £115.20.

10414 Councillor Crisp proposed payment of the above. This was seconded by Councillor Melton and all councillors present agreed.

10415 Reports from councillors – Councillor Keidan raised concerns re the lack of verge and grass cutting. Councillor Atterwill agreed to pass on the contact name to ascertain if funding can be claimed and the parish council arrange its own cutting.

10416 Correspondence – None

In the absence of any further business, the meeting closed at 8:20pm. The next Ordinary Parish meeting will be held on Tuesday 5th July 2022 @ 7:00pm.

Signed: Councillor Beazley

Date: 5th July 2022