

Bank reconciliation

Name of smaller authority: **Gressenhall Parish Council**

County area (local councils and parish meetings only: Norfolk

Financial year ending 31 March 2023

Prepared by Leanne Jarrett, Parish Clerk (Name and role)

Date 1st June 2023

Balance per bank statements as at 31 March 2023: £9,342.45

Petty cash float (if applicable)

Less: any un-presented cheques at 31 March 2022 -£32.00

Add: any un-banked cash at 31 March 2022 £23.00

Net balances as at 31 March 2023 (Box 8)	£9,333.45	
<i>The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:</i>		
CASH BOOK:		
Opening Balance 1 April 2022 (Prior year Box 8)	£17,169	
Add: Receipts in the year	£16,606	
Less: Payments in the year	-£24,441	
Closing balance per cash book [receipts and payments book] as at 31 March 2023 (must equal net balances above – Box 8)	£9,334	

(See [example](#) for guidance if required)