

# Gressenhall Parish Council

**I hereby give you notice that the next Meeting** of the above-named Parish council will be held in the Reading Room on **Tuesday 4<sup>th</sup> July 2023** at 7:00pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

## AGENDA

1. To receive and accept apologies for absence.
2. To receive declarations of interest on items of the agenda and any requests for dispensation.
3. To approve and sign the minutes of the meeting held on Tuesday 6<sup>th</sup> June 2023.
4. To report progress on items not on the agenda from the last meeting (information only).
  
5. Open forum for Public Participation: an opportunity to hear from members of the public.
  
6. Reporting of any Highways Matters including:
  - Pot holes
  - To discuss invitation for 2024/25 Parish Partnership funding
7. Update on Affordable Housing scheme
8. Update on the Gressenhall Community Car Scheme
9. To provide an update on Barclays and consider transferring bank account
10. Update on the play field funding project
11. To discuss Common Drift
12. To confirm clerk's annual appraisal
13. To discuss the park bench at the playing field request
14. To discuss the request for a bike repair station at The Swan
15. Update on the Elmham GP Surgery
16. To discuss the invitation to bid Parish Partnership 2024/25
17. To discuss email re disability access over the social club carpark
18. To confirm support of the Armed Forces Covenant Pledge
  
19. To discuss planning matters:
  - 3PL/2023/0636/F, Well Cottage (formerly Plot 2, White House) Bushy Common - Erection of double garage to serve plot 2
  - 3PL/2023/0619/VAR, Old School House Church Lane - Variation of Condition No2 on 3PL/2020/1032/F - new conservation roof window on House 1, new conservation window on House 2, new window on House 1, new window on House 2, Blocked window on House 3, Amendment to layout of new staircase on House 1
  - 3PL/2023/0608/LB, Old School House Church Lane - alterations, extension and conversion of former School and School House into 3 houses (1 existing, 2 new). (amended scheme)
  - 3PL/2023/0609/HOU, The Birches 11 Bittering Street - Proposed attached side/rear Cart lodge and Store
  
20. Report from County Councillor
21. Report from District Councillors
  
22. **Financial Matters**
  - To confirm payments for June: Clerk salary and expenses - £380.69, HMR&C - £91.20, Gressenhall Community Car scheme - £tbc, Gressenhall Community Car Scheme (Breckland) - £tbc, Mr A Crisp - £79.73.
  - To confirm receipt of the internal audit report.
  
23. Reports from councillors (for information only)
24. Correspondence (for information only)
25. To confirm the date of the next Meeting of the Parish.

Signed: Leanne Jarrett

Dated: 27<sup>th</sup> June 2023

Parish Clerk: Mrs. L Jarrett, 5 East View Crescent, Whissonsett, Norfolk, NR20 5TD Tel: 01328 701007