

Gressenhall Parish Council

I hereby give you notice that the next Meeting of the above-named Parish council will be held in the Reading Room on **Tuesday 6th June 2023** at 7:00pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

AGENDA

1. To receive and accept apologies for absence.
2. To receive declarations of interest on items of the agenda and any requests for dispensation.
3. To approve and sign the minutes of the meeting held on Wednesday 10th May 2023.
4. To report progress on items not on the agenda from the last meeting (information only).

5. Open forum for Public Participation: an opportunity to hear from members of the public.

6. Reporting of any Highways Matters including:
 - Pot holes
7. Update on Affordable Housing scheme
8. Update on the Gressenhall Community Car Scheme
9. To provide an update on Barclays and consider transferring bank account
10. Update on the play field funding project
11. To discuss the request to open a bank account for the playing field funding project
12. To discuss the SAM2 data
13. To discuss Common Drift
14. To confirm date of clerk's annual appraisal
15. To discuss the park bench at the playing field request
16. To discuss the request for a bike repair station at The Swan

17. To discuss planning matters:

18. Report from County Councillor
19. Report from District Councillors

- 20. Financial Matters**
 - a. To approve the 2022-23 Annual Governance and Accountability Return
 - b. To approve 2022-23 the Income and Expenditure accounts
 - c. To approve and sign the Certificate of Exemption from external audit
 - d. To confirm payments for May: Clerk salary and expenses - £318.40, HMR&C - £77.20, Gressenhall Community Car scheme - £tbc, Gressenhall Community Car Scheme (Breckland) - £tbc,

21. Reports from councillors (for information only)

22. Correspondence (for information only)

23. To confirm the date of the next Meeting of the Parish on Tuesday 4th July at 7:00pm.

Signed: Leanne Jarrett

Dated: 31st June 2023