

Gressenhall Parish Council

I hereby give you notice that the next Meeting of the above-named Parish council will be held in the Reading Room on Tuesday 3rd October 2023 at 7:00pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

AGENDA

1. To receive and accept apologies for absence.
2. To receive declarations of interest on items of the agenda and any requests for dispensation.
3. To approve and sign the minutes of the meeting held on Tuesday 5th September 2023.
4. To report progress on items not on the agenda from the last meeting (information only).

5. Open forum for Public Participation: an opportunity to hear from members of the public.

6. Reporting of any Highways Matters including:
 - Pot holes
7. Update on Affordable Housing scheme
8. Update on the Gressenhall Community Car Scheme
9. To provide an update on bank account change
10. Update on the play field funding project
11. Update on the Elmham GP Surgery
12. To discuss and consider payment of work to trees on playing field near Swan Drive
13. To confirm receipt of the Breckland Council Local Plan Consultation documents
14. To discuss and consider applying for NCC EV charge point funding

15. **Policies**
To agree and adopt revised policies:
 - Code of Conduct
 - Financial Regulations
 - Standing Orders
 - Model Publication Scheme

16. To discuss planning matters:
New Applications
3PL/2023/0904/F – White House Bushey Common – Erection of double garage to serve plot 2.

17. Report from County Councillor
18. Report from District Councillors

19. **Financial Matters**
 - To confirm payments for September: Clerk salary and expenses - £343.13, HMR&C - £, Gressenhall Community Car scheme - £tbc, Gressenhall Community Car Scheme (Breckland) - £tbc, Voluntary Norfolk £28.80, Gressenhall Community Enterprise - £1,000.
 - To confirm receipt of GCCS second funding installment - £750.00, second precept payment - £7,000.

20. Reports from councillors (for information only)

21. Correspondence (for information only)

22. To confirm the date of the next Meeting of the Parish – Tuesday 7th November 2023

Signed: Leanne Jarrett

Dated: 28th September 2023