

# Gressenhall Parish Council

I hereby give you notice that the next Meeting of the above-named Parish council will be held in the Reading Room on Tuesday 2<sup>nd</sup> April 2024 at 7:00pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

## AGENDA

1. To receive and accept apologies for absence
2. To receive declarations of interest on items of the agenda and any requests for dispensation
3. To approve and sign the minutes of the meeting held on Tuesday 5<sup>th</sup> March 2024
4. To report progress on items not on the agenda from the last meeting (information only)
  
5. Open forum for Public Participation: an opportunity to hear from members of the public.
  
6. Reporting of any Highways Matters including:
  - Pot holes
7. Update on Affordable Housing scheme
8. Update on the Gressenhall Community Car Scheme
9. Update on the play field funding project
10. Update on the Elmham GP Surgery
11. To provide update relating to power outages and consider next step for The Drift/Playing Field Working Group
12. To discuss quote for tree works adjacent play area hedge
13. To discuss and consider the annual play area inspection report
14. To receive and approve 2024-25 Parish Partnership confirmation letter
  - To formally instruct contractor on The Geen resurfacing work
15. To receive complaint from resident re parking on The Green near Woodstock Care Home.
  
16. To discuss planning matters:  
**Prior Approval Not Required**
  - **3BT/2024/0004/BT** - GRESSENHALL: Land at Gressenhall Sewage Treatment Works Litcham Road, Prior approval for Arqiva Smart Metering 1No. Omni at 13.83m mean mounted on proposed 12m streetworks pole. Proposed Arqiva Smart Metering 1No. GPS Antenna at 12.4m mean mounted on proposed streetworks pole. Proposed Arqiva Smart Metering 1No. 3G Omni Antenna at 3.8m mean mounted on proposed streetworks pole and proposed Arqiva Smart Metering Equipment enclosure to be installed on a root foundation (The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 16, Class A)**Approval**
  - **3PL/2024/0133/HOU** - GRESSENHALL: Dale Farm Barn Bushy Common, Conversion of existing roof space to additional residential accommodation, roof-lights and feature opening to gable. Replacement of roof tiles
  
17. Report from County Councillor
18. Report from District Councillors
  
19. **Financial Matters**
  - To confirm payments for March: Clerk salary and expenses - £337.13, HMR&C - £81.80, Mrs L Jarrett (Newton Newton Flag makers) - £28.80, Gressenhall Community Car scheme - £tbc, Gressenhall Community Car Scheme (Breckland) - £tbc.
  
20. Reports from councillors (for information only)
  
21. Correspondence (for information only)

22. To confirm the date of the next Annual Meeting of the Parish Council – Tuesday 7<sup>th</sup> May 2024 following the Annual Parish Meeting

Signed: Leanne Jarrett

Dated:

Parish Clerk: Mrs. L Jarrett, 5 East View Crescent, Whissonsett, Norfolk, NR20 5TD Tel: 01328 701007