

**MINUTES OF THE GRESSENHALL COUNCIL MEETING HELD ON MONDAY 5<sup>TH</sup> OCTOBER AT  
7:00PM VIA ZOOM**

9799 Present: Councillor Reader Councillor Crisp  
Councillor Bunning Councillor Melton  
Councillor Harris District Councillor Duffield  
District Councillor Atterwill

3 members of the public

9800 Accepted apologies for absence – Councillors Beazley, Saunders and County Councillor Kiddle-Morris

9801 Declarations of interest – None

9802 Minutes 7<sup>th</sup> September 2020 - The minutes of the meeting held on Monday 7<sup>th</sup> September 2020 were confirmed as a correct record. Councillor Crisp proposed that the minutes be signed. This was seconded by Councillor Reader and all councillors present agreed.

9803 Progress on items not on the agenda from previous meetings – None.

The meeting was opened to the public for their comments at 7:02pm.

9804 Chairman welcomed the residents who had nothing to report.

That being all the parish council meeting resumed at 7:05pm.

**Matters Arising from the Minutes**

9805 Update on COVID-19 – The support group is still active with only one medical collection last week. Enquiries are low but the message is still be advertised that the group are available. Chairman thanked Mr Begg for his and the groups support and said it reassuring that the safety net is still available.

9806 Reporting of Highway Matters – The drains at the junction of Bittering Street and Litcham Road have been cleared. A pot hole was reported in Chequers Lane. Clerk to report. The hedges on way to Dillington have still not been cut back. Clerk to speak with Councillor Kiddle-Morris.

9807 Update on Affordable Housing Scheme – District Councillor Duffield has tried to arrange a meeting with Breckland and Hastoe. Unfortunately, his computer has been down for two weeks so not able to finalise a meeting. He will keep chasing.

9808 Community Car Scheme Update – There were 7 hospital visits and 5 surgery visits this month. Flu jabs are now being given so residents are reminded to book as soon as possible.

9809 Update on The Swan Community Group including Letter of Notification of Intent to Sell – There was a successful flourish to the end of the share offer with £260,000 raised from 420 investors. With 420 investors, this makes Gressenhall third in the country for Community Pub Groups by members. Priority is to get the due diligence completed. A structural survey took place today. As the pub is a Community Asset, a Letter of Notification of Intent to Sell has been received.

9810 Update on Registry of parish land – Nothing to report.

9811 Update of the Parish Partnership Funding – Highways recommended not removing the current signs on Litcham Road but to add white gates in front. Councillors agreed to this and are awaiting an installation date.

9812 To discuss any Parish Partnership Funding requirements for 2021/22 – It was suggested to look into obtaining funding to improve the posts around The Green, improve parking in the layby and provide a trod from the layby to the shop and Reading Room. It was agreed to formally write to the Charity to gain permission and invite their comments on the posts. Councillors are to agree what posts are required and then obtain three quotes.

9813 Update on request for a memorial bench in the playing field – Nothing to report.

- 9814 To provide an update on Internet banking – Nothing to report. Councillor Harris volunteered to take forward although the bank mandate will need to be updated to include him as a signatory.
- 9815 Update on the Horse Fair – The Horse Fair was cancelled by the Police.
- 9816 To agree the Website Accessibility Statement – Clerk confirmed the Parish Council was fully accessible. One error remains which NALC is aware of and is embedded in the logo. The Website Accessibility Statement has been uploaded to the website.
- 9817 To confirm Notification of Exempt Status from PKF Littlejohn LLP – Notification of exempt status has been received.
- 9818 To discuss the recent SAM2 date – Clerk to circulate and discuss at next meeting.
- 9819 To discuss planning matters –
- Old School House – Alternations, extension and conversion of the former School and School House – All councillors agree that the school house has been empty for so long, it is good to see it being developed.
  - 2 Bilney Road, Proposed Single Storey Extension and Dormer Window to Rear of Property – There were no objections to this application
  - 5 Litcham Road, Two storey side extension and single storey porch extension, existing garage to be used as gym/summer house – There were no objections to this application.
- 9820 Report from District Councillor Atterwill – The Planning White Paper consultation response was circulated to all councillors. Breckland felt it was a poor white paper which would be detrimental to the local community.
- 9821 Report from District Councillor Duffield – Nothing further to report.
- 9822 Report from County Councillor Kiddle-Morris – Report was circulated to all councillors.
- 9823 Approve September's payments - Clerk salary and expenses - £316.79, HMR&C - £70.00, Gressenhall Community Car Scheme PC - £51.25, Gressenhall Community Car Scheme BC - £49.65.
- 9824 Councillor Reader proposed payment of the above. This was seconded by Councillor Harris and all councillors present agreed.
- 9825 Reports from councillors – Nothing to report.
- 9826 Correspondence to be circulated to councillors (for information only)
- An email was received from a resident with concerns of a car and a van parking on the triangle at Chequers Lane/Bittering Street. Councillors confirmed that they are not able to put a sign up as this is Highways land. Councillor Saunders confirmed prior to the meeting that the car owner will shortly be moving and that the van had been offered an alternative place to park. Clerk to report this back to the resident.
  - An email was received from Pizza Roma requesting permission to use The Green one night to serve pizza. Councillors approved of this and asked the Clerk to seek permission from The Poor Lands Charity.

In the absence of any further business, the meeting closed at 7:40pm. The next meeting of Gressenhall Parish Council will be held on Monday 3<sup>rd</sup> November 2020. Venue and timing to be confirmed.

Signed: Councillor Beazley

Date: 2<sup>nd</sup> November 2020