

# Gressenhall Parish Council

**I hereby give you notice that an Ordinary Meeting** of the above named Parish council will be held via Zoom Tuesday 4<sup>th</sup> May 2021 following the Annual Parish Meeting at **7:00pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

## AGENDA

1. Elections
  - a. To elect the Chairman
  - b. The newly elected Chairman to sign the Declaration of Acceptance of Office.
  - c. To elect the Vice-Chairman.
  - d. To confirm eligibility to operate under General Power of Competence
2. To receive apologies for absence.
3. To receive declarations of interest on items of the agenda and any requests for dispensation.
4. To approve and sign the minutes of the meeting held on Tuesday 7<sup>th</sup> April 2021.
5. To report progress on items not on the agenda from the last meeting (information only).
6. Open forum for Public Participation: an opportunity to hear from members of the public.
7. Update on the COVID-19 situation including:
  - community response group
  - Mental Health
7. Reporting of any Highways Matters including:
  - Pot holes, Overhanging roadside hedges along Church Lane and Dillington
8. Update on Affordable Housing scheme
9. Update on the Gressenhall Community Car Scheme
10. Update on The Swan Community Group
11. Update of the Parish Partnership Funding for 2020/21
12. Update of the Parish Partnership Funding for 2021/22
13. To provide an update on internet banking
14. To discuss the recent SAM2 data
15. To provide an update on Blackwater
16. To discuss/vote Parish Councillor Co-option applications
17. To discuss planning matters
  - 3 Park Farm Cottages, Change of use of agricultural land to facilitate the use as residential garden land and the erection of 2 bay cart lodge
18. Report from District Councillors
19. Report from County Councillor
20. **Financial Matters**
  - a. To approve the 2020-21 Annual Governance and Accountability Return
  - b. To approve 2020-21 the Income and Expenditure accounts
  - c. To approve payments for April: Clerk salary and expenses - £318.19, HMR&C - £72.00, Gressenhall Community Car Scheme - £tbc, Gressenhall Community Car Scheme (Breckland) - £tbc, Zurich Municipal - £437.00
21. Reports from councillors (for information only)
22. Correspondence (for information only)
23. To confirm the date of the next Ordinary Meeting of the Parish Council scheduled for Monday 7<sup>th</sup> June 2021 at 7:00pm. The venue to be confirmed.

**Signed:** *Leanne Jarrett*

**Dated:** 21<sup>st</sup> April 2021

**For residents wishing to virtually attend the meeting, please email the clerk to request an invitation and password**

Parish Clerk: Mrs. L Jarrett, 2 Back Lane, Beeston, PE32 2NN Tel: 01328 701007 Email: [glessenhallpc@gmail.com](mailto:glessenhallpc@gmail.com)