

**MINUTES OF THE GRESSENHALL PARISH COUNCIL EXTRA ORDINARY MEETING HELD ON
MONDAY 17TH JUNE 2024 AT 7:00PM IN THE READING ROOM**

11046 Present: Councillor Beazley Councillor Crisp
Councillor Radford Councillor Melton
Councillor Keidan Councillor Day
Councillor Kiddle-Morris

0 members of the public

11047 To receive and accept apologies for absence - Councillor Reader, District Councillor Atterwill District
Councillor Duffield

11048 Declarations of interest – All councillors in attendance (except Councillor Radford) declared an interest in The Swan Public House.

11049 To approve and sign minutes of the meeting held 7th May 2024 – The minutes of the meeting held on 7th May were agreed and signed by the Chairman.

11050 Progress on items not on the agenda from previous meetings – The batch of village gateways ordered by NCC were not up to standard so were returned. It is hoped the new batch should be delivered soon. Clerk to inform Councillor Kiddle-Morris if they have not been installed by mid-July.

Public comments from inquorate meeting held on Tuesday 4th June

11051 A resident provided an update on The Drift Working Group. Unfortunately no further volunteers have come forward and stated that there is too much work to do with only four volunteers. A volunteer is happy to cut the encroaching nettles beyond the gateway. The resident also enquired about the stack of trees and requested these be moved to open up the area. Councillors had previously agreed that they couldn't justify spending more money on the area at this time. The resident agreed to obtain a quote to remove the trees which will be discussed with all councillors at the next meeting.

A resident enquired whether there would still be space for a full-sized football pitch with the additional new play equipment, as there were rumours of a football team starting up. Whoever was thinking of setting up a football are invited to talk with the parish council before commencement of the play project.

A resident reported that the stile at the Drift end of Swan Drive is rotten. Councillor Crisp agreed to attend to this.

A resident corrected their comment from the last meeting that the council tax element for the parish council had risen by 12.5% and not 15.5% as they had previously stated.

A resident reported lots of pot holes in the village. This will be discussed during the meeting.

The meeting returned to the agenda

The meeting was opened to the public at 7:05pm.

11052 No public present.

That being all the meeting resumed at 7:05pm.

Matters Arising from the Minutes

11053 To discuss and consider the play field funding project Procurement Report and commencement of project – The procurement report was discussed and it was agreed to proceed with phase one which includes the MUGA, accessible swing, wheelchair accessible roundabout, safety surfacing and BMX bike track. Volunteers have come forward to assist with the creation of the track and Councillor Crisp offer to help with his tractor and trailer. Councillor Keidan asked if phase one would be a complete piece of work without phase 2? It was confirmed that phase one would be completed in full. She also raised whether there would be a need to retender if the funds took a while to secure. The phase two quote is valid until the end of August 2024 and

funding applications have already been made. Before phase one is started, a meeting will be called at the playing field to ensure a full-sized football pitch can still be marked out with the new equipment. It was noted that a 30% deposit would need to be made when ordering the phase one equipment. This will be added to the July agenda.

11054 To consider quote for 2 new batteries for SAM2 sign – All councillors present agreed to purchase two new batteries paying a quarter share of £43.88.

11055 To discuss and consider adopting the following policies:

- Updated Financial Regulations – **Deferred to July meeting.**

11056 To discuss planning matters:

NEW APPLICATION

- 3PL/2024/0454/HOU Stone Cottage, 36 Bittering Street – Single and two storey extension with Juliette balcony to rear – There were no objections to this application.

11057 **Financial Matters**

To confirm payments for May: Clerk salary and expenses - £342.08, HMR&C - £81.80, Gressenhall Community Car scheme - £156.10, Gressenhall Community Car Scheme (Breckland) - £165.00, Norfolk Woods & Hedges - £360.00 and £660.00, Michael Pope Surfacing- £18,157.20.

11058 To confirm the date of the next Meeting of the Parish Council – Tuesday 2nd July 2024 at 7:00pm.

In the absence of any further business, the meeting closed at 7:20pm.

Signed:

Date: