

Gressenhall Parish Council

I hereby give you notice that the Ordinary Parish Council Meeting of the above-named Parish Council will be held in the Reading Room on Tuesday 9th September 2025 at 7:00pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

AGENDA

1. To receive and accept apologies for absence.
2. To receive declarations of interest on items of the agenda and any requests for dispensation.
3. To approve and sign the minutes of the meeting held on Tuesday 5th August 2025.
4. To report progress on items not on the agenda from the last meeting (information only).
5. Open forum for Public Participation: an opportunity to hear from members of the public.
6. Reporting of any Highways Matters including:
 - To receive any highways defects to report
 - To receive any water leaks to report
7. To discuss and consider update on The Social Club
8. Update on the Gressenhall Community Car Scheme
9. Update on the Elmham GP Surgery
10. To receive update from Play Park Project
11. To receive update on Himalayan Balsam bash
12. To discuss and adopt Financial Reserves Policy
13. To discuss tree maintenance
14. **To discuss and consider planning matters:** *PL/2025/1234/HOU - Proposed single-storey side extension to semi-detached bungalow, including bi-fold doors and sheltered entrance to front elevation and new roof construction over existing kitchen and new garage extension. Mon Ami The Green, Gressenhall*
15. Report from County Councillor
16. Report from District Councillor
17. **Financial Matters**
To confirm payments for Aug:
Clerk Salary and expenses, Mrs S Horton - £287.00
TTSR Ltd (grass cutting) - £903.34
Gressenhall Community Car scheme - £ TBA
Gressenhall Community Car Scheme (Breckland) - £ TBA
18. Consider external auditor report
19. Reports from Councillors (for information only)
20. Correspondence (for information only) Email from resident re glass on Muga / NALC – Council website Improvements / Police & Crime Commissioner Open drop in at Swaffham - 3 September 9.30am
21. To confirm the date of the next Meeting of the Parish Council – Tuesday 7th October 2025 at 7:00pm.

Signed: Sue Horton

Dated: 3rd September 2025

Parish Clerk: Mrs S Horton, Laundry Cottage, Kenninghall Road, Garboldisham IP22 2SJ Tel: 01359 730222