

Gressenhall Parish Council

I hereby give you notice that the Ordinary Parish Council Meeting of the above-named Parish Council will be held in the Reading Room on Tuesday 3rd February 2026 at 7:00pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

AGENDA

1. To receive and accept apologies for absence.
2. To receive declarations of interest on items of the agenda and any requests for dispensation.
3. To approve and sign the minutes of the meeting held on Tuesday 2nd December 2025.
4. To report progress on items not on the agenda from the last meeting (information only).
Pot hole on Church Lane reported – defect has already been identified and prioritized for repair
Local Plan comments filed

5. Open forum for Public Participation: an opportunity to hear from members of the public.

6. Reporting of any Highways Matters including:
 - To receive any highways defects to report
 - To receive any water leaks to report
8. Update on the Gressenhall Community Car Scheme
9. To discuss future of the Surveyor's Pit

10. **To discuss and consider planning matters**

ENF/244/25 Land To The West Of Longham Road, Gressenhall, Norfolk – update

*PL/2025/1816/CLOPUD – Three Gables, 105 Bittering Street, Gressenhall Proposed loft conversion with rear dormer window – **granted no conditions***

*PL/2025/1812/HOU – 107 Bittering Street, Gressenhall Conversion of outbuilding to provide additional occasional residential accommodation for friends and family – **No objection provided use is restricted to family and friends – filed***

*PL/2025/1928/HOU – Mynholm 72 Bittering Street, Gressenhall Proposed loft conversion to include raising of roofline and extension to side of property – **No objection filed***

11. Report from County Councillor
12. Report from District Councillor

13. **Financial Matters**

Payments made in December:

Clerk Salary and expenses, Mrs S Horton - £287.00, Wright Clear Pest Control - £150.00, Gressenhall Community Car scheme (Parish) - £83.35, Gressenhall Community Car Scheme (Breckland) - £111.25

Payments made in January: Refund of Surveyors Pit rent = £35.00, Community Heartbeat Trust (defibrillator battery) = £318.00

To confirm payments for January:

Clerk Salary and expenses, Mrs S Horton - £287.00, Reading Room hire - £15.00, Gressenhall Community Car scheme (Parish) £92.67, Gressenhall Community Car Scheme (Breckland) - £102.88

14. To consider Assertion 10
15. Reports from Councillors (for information only)
16. Correspondence (for information only)
17. To confirm the date of the next Meeting of the Parish Council – Tuesday 3rd March 2026 at 7:00pm.

Signed: Sue Horton

Dated: 28th January 2026

Parish Clerk: Mrs S Horton, Laundry Cottage, Kenninghall Road, Garboldisham IP22 2SJ Tel: 01379 730737