

Please note that minutes are published in draft form until approved at the next Council meeting

MINUTES OF THE GRESSENHALL PARISH COUNCIL MEETING HELD ON TUESDAY 6th OCTOBER 2026 AT 7.00PM IN THE READING ROOM

11631 Present: Councillor Beazley - Chair Councillor Melton
 Councillor Reader Councillor Reader
 Councillor Keidan Councillor Day
 Councillor Radford Sue Horton (clerk)

Also in attendance: Councillor Atterwill

3 members of the public

11632 To receive apologies for absence – Councillor Crisp, Councillor Dickerson.

11633 Declarations of interest – All Councillors in attendance declared an interest in The Swan Public House except Cllr Radford.

11634 To approve and sign the minutes of the meeting held on Tuesday 1st September 2026 – The minutes of the meeting held on Tuesday 1st September were agreed by all Councillors present and signed by the Chairman.

11635 To report progress on items not on the agenda from the last meeting (information only) – nothing to update.

11636 Open forum for Public Participation: an opportunity to hear from members of the public –

11637 Reporting of any Highways Matters including:

- To receive any highways defects – Cllr Melton had surveyed the Gressenhall roads and marked on a map the pot hole damage that needs repairing. **AP Clerk to report and send details to Cllr Dickerson**
- To receive any water leaks to report – Cllr Atterwill provided the meeting with an update on the water leaks that had been reported. Two have been repaired and two will be repaired in October.
Leaks were reported in Chequers Lane, Church Street and Arundel Close/Bittering Street.
AP clerk to report and send details to Cllr Atterwill

11638 To discuss and consider update on The Social Club – Cllr Beazley reported that the heating system had been serviced and the electrical equipment had been PAT tested. The waste collection will be changed to a different contractor in July 2027 at the end of the current contract at a reduced charge. Anglian Water have reported a leak on the Social Club side of the meter and this will be inspected and repaired in due course. It was reported that the Monday Auction pay one quarter of their net commission, on top of their rent, to the Social Club. The football club have painted the changing rooms and replacement shower heads will be installed in the future. It was agreed to investigate the possibility of installing an electric coin meter or timer for the heating system. It was reported that two more enquiries for use of the Social Club had been received. It was agreed that the social media profile of the Social Club needs to be updated regularly and a suitable person found to undertake this task. **AP clerk to put notice in N&V**

11639 Update on the Gressenhall Community Car Scheme – 838 miles covered 36 journeys. Total cost = £377.10, fares received = £169.10, balance to pay = £208.00. Breckland payment = £104.75, Parish Council payment = £103.75. It was reported that the scheme has two new volunteer drivers. Thanks were given to Mr Howard for his many years of dedication, who has reluctantly given up driving for the scheme.

11640 To discuss and consider issues on the Green – no update.

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- 11641 To discuss and consider update on the allotments – It was confirmed that letters requesting next years rent were ready to be sent.
- 11642 To discuss and consider bus shelter – A quote for a different style of shelter had been received however after discussion it was felt that the original shelter would be more suitable. All councillors present agreed the purchase of the shelter however, a cost for groundworks would be requested from Westcotec and reported at the November meeting.
- 11643 Update on the Surveyors Pit – Cllr Beazley reported that the Surveyors Pit had successfully sold at auction. The money received is the property of the Gressenhall Charity and once the funds have been received in the Unity Bank account, would be held in trust and then invested after advice had been sought. A meeting of the Gressenhall Charity will be convened on 3rd November at which the Trustees can discuss investment options.
- 11644 To discuss and consider planning matters – *Application Reference Number: PL/2026/1200/HOU - Proposal: Side and Rear Single-Storey Extensions and External Refurbishments. Site: **BROOKLYN, 101 Bittering Street, Gressenhall, Dereham, Norfolk, NR20 4EQ – No objections***

*Application Reference No: PL/2026/1249/HOU - Proposal: Demolition of Existing Garage and Erection of Proposed Single Storey Extension to Side. Site: **LANDVIEW, 99 Bittering Street, Gressenhall, Dereham, Norfolk, NR20 4EQ – No objections.***

ENF/244/25 – Land to the West of Longham Road, Gressenhall – Cllr Atterwill reported that an update from Breckland Enforcement had been received and confirmed that there is no live planning application for this site. The draft delegated authority report was amended due to a change in law and once cleared the formal notice will be served. The Environment Agency are aware of the sewer leakage and any concerns over welfare should be reported to Breckland Council

To receive planning decisions: None

- 11645 Report from County Councillor – no update.
- 11646 Report from District Councillor – Cllr Atterwill reported that a letter of support had been sent on behalf of the Norfolk Players to assist with their grant funding application. It was agreed that the group would help community well-being in the future and the Parish Council would also send a letter of support. **AP**
- 11647 Financial Matters – to receive income in September: - Breckland Precept = £8500.00, HMRC Vat = £599.77

To confirm payments for Sept: Clerk salary and expenses - £298.00, HMR&C - £12.00, Gressenhall Community Car scheme (Parish) - £103.25, Gressenhall Community Car Scheme (Breckland) - £104.75, CBR Solutions (DBS check) = £15.60, Mrs S Horton (reimbursement of Norton Anti-Virus Protection renewal fee) = £27.99.

An additional invoice had been received from CBR Solutions for a second DBS check = £15.60.

All Councillors present agreed to payment of the accounts. It was agreed Councillors Beazley and Reader would authorise the payments online.

- 11648 Reports from Councillors (for information only) – Cllr Radford thanked Cllr Atterwill for his support with the Campervan Live event.

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Cllr Reader reported that a car rear windscreen had been broken as a result of the grass being cut on the Green. The contractor promptly organised for the repair of the windscreen.

11649 Correspondence (for information only)

11650 To confirm the date of the next Meeting of the Parish Council – **Tuesday 3rd November 2026** at 7.00pm.

That being all, the meeting closed at 8.00pm.

Signed:.....

Dated:.....

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